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December 2007 Newsletter

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Vehicle Use Policies Part II

There are 3 components to a vehicle use policy:

1) Volunteer/Church Driver Application Form:

Any volunteer or church employee needs to be prequalified before they are permited to drive for any church business or activity. This form gives the program administrator a view of the applicant driver's driving record and insurance coverage.

2) Vehicle Use Policy:

This spells out the requirements for use of church owned or leased vehicles as well as vehicles owned and used by members for church functions.

3) Vehicle Usage/Maintenence Record:

This form is completed each time a church owned or leased vehicle is used. The form highlights maintenence issues so that they can be dealt with promptly.

As promised in the last newsletter, we have prepared sample forms that can be adapted for your church's needs. Just click on the links below to review them in Word format. If you would like them in another format, just let us know.

> Volunteer/Church Driver Application Form Vehicle Use Policy Vehicle Usage/Maintenence Record

> > FORWARD TO A FRIEND